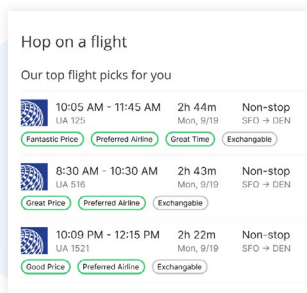


Coupa for Travel & Expenses

Organizations today are required to stitch together multiple tools and services just to build an effective T&E program. Because these tend to be disparate systems, each tool creates an information silo that makes it difficult for businesses to have end-to-end visibility and control over their T&E spend.

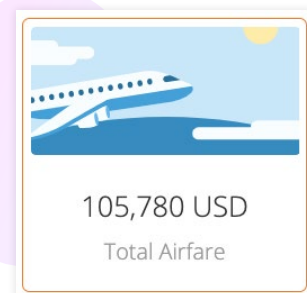
As one of the most comprehensive solutions on the market, Coupa Travel and Expense enables organizations to unlock the full power of their T&E spend. Designed for modern organizations, Coupa streamlines T&E with an end-to-end travel and expense management solution that eliminates silos and scales with your company's unique needs.



User-Centric Experience

Maximize program adoption to capture all T&E spend

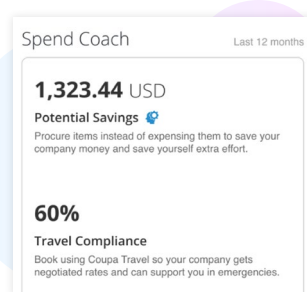
Built from the ground up to be user-friendly and easy to adopt, Coupa enables employees to quickly find and book the best trip for them and your company. Provide employees with clear and useful guidance on how to spend to encourage good spending behavior and reduce risk for the organization. Higher program adoption leads to more visibility and control of T&E spend.



Unified T&E Management

Increase spend control to optimize every dollar

Coupa's platform provides everything you need to build a comprehensive T&E program. Give your travelers and finance team more time to focus on the things that matter by streamlining the T&E journey with automatic expense capture, integrated virtual card payments, hotel/flight price assurance, one-click reconciliations, expense fraud monitoring, and more.



Community-Driven Insights

Make smarter decisions to amplify the T&E value

Using the \$3T + of anonymous spend data flowing through Coupa's BSM platform, Community.ai taps into the wisdom of the collective community to help you make better decisions. Take your T&E program to the next level with KPI benchmarks to track performance against industry leaders or take action immediately with intelligent prescriptions for next steps.

End-to-End T&E Management That's Built to Scale

Unlock the full power of your T&E spend with visibility and control across travel bookings, expense reports, virtual payments, and more.

Travel Booking & Management

- Personalized smart trip itineraries
- Advanced travel policy engine
- Spend Coach reminders
- Customizable traveler messages
- Automatic flight and hotel price assurance
- Built-in discounted rates with popular travel vendors
- Seamless mobile travel booking

Traveler Services (Powered by Travel Leaders Corporate)

- 24/7/365 access to live travel agents*
- Multichannel support access: phone, email, live chat
- Cancellation and refund assistance
- Airline schedule change management

Expense Reporting & Management

- One-click integrated expense reports
- In-report spend guidance
- Advanced OCR
- Receipt and itinerary email forwarding
- Intelligent trip pre-approval forms
- SmarterTrip mobile mileage tracking
- Dynamic expense policy engine
- Support for global compliance requirements (per diems, VAT, receipt digitization, and more)
- Seamless credit card integrations and reconciliation
- Direct employee expense reimbursements
- Credit card integrations, including with Coupa Pay

Reporting & Analytics

- Powerful out-of-the-box reports
- Travel and Expense Insights dashboards
- T&E program KPI benchmarks
- Prescriptions for recommended next steps

To learn more, visit coupa.com

*Assumes after-hours phone and chat volumes are within customary levels. Heavy after-hours phone or chat volumes may require purchase of an enhanced plan directly from Travel Leaders Corporate.