

## Fact Sheet



### Initial Courses requested via Coggno

#### Sexual Harassment Prevention Training

- Required in many states (like California, New York, etc.)
- Covers hostile work environments, reporting procedures, and manager responsibilities

#### Workplace Violence Awareness & Prevention

- Identifying warning signs
- Response strategies
- Creating a safer work culture



### How It Works (Typically)

Employees receive access through a **Coggno Learning Management System (LMS)** portal.

#### Training may be:

- Self-paced
- Include video modules, quizzes, and certificates

**Completion** is often tracked by HR or a compliance department.

### Get in Touch



**888-585-9978**



**info@coggno.com**

#### HIPAA Compliance Training

- For employees handling personal health information (PHI)
- Covers HIPAA Privacy & Security Rules
- Preventing data breaches and maintaining confidentiality



### Required Courses

#### Harassment Prevention Training

- Understand how to recognize, prevent, and report inappropriate behavior, including sexual harassment, in compliance with federal and state regulations.

#### Workplace Violence Prevention

- Learn how to identify early warning signs, respond effectively to potential threats, and help foster a culture of safety and respect.

#### HIPAA Compliance Training

- For employees who work with or around personal health information (PHI), this course covers key privacy and security standards under the Health Insurance Portability and Accountability Act.
- This training is not only essential to our culture—it is also a legal requirement in many states to ensure we maintain a workplace free of discrimination and harassment.

## Course Overview



### Harassment Prevention Training covers

- Understanding what constitutes harassment (including sexual harassment)
- Recognizing inappropriate conduct in the workplace
- Reporting procedures and bystander intervention
- Manager and supervisor responsibilities (if applicable)
- State-specific requirements (e.g., California, New York, etc.)



### Workplace Violence Prevention Training includes

- Understanding types of workplace violence (verbal threats, physical acts, harassment, intimidation, etc.)
- Identifying early warning signs and red flags
- De-escalation strategies and best practices
- How to respond during an active threat situation
- Reporting procedures and company policies



### HIPAA Compliance Training includes

- Overview of the Health Insurance Portability and Accountability Act (HIPAA)
- Privacy and Security Rules for handling PHI
- Best practices for safeguarding confidential health information
- Understanding HIPAA violations and penalties
- Real-world examples and case studies