Day Off Leave Tracker App



What is Day Off?

Day Off is a Mobile & Web based app dedicated for companies of any size to manage the leaves and vacations of the employees.

The app connects employees with managers regarding the leaves management where it eliminates the need for leaves paper forms or emails and makes leaves and vacations easily managed in one place.



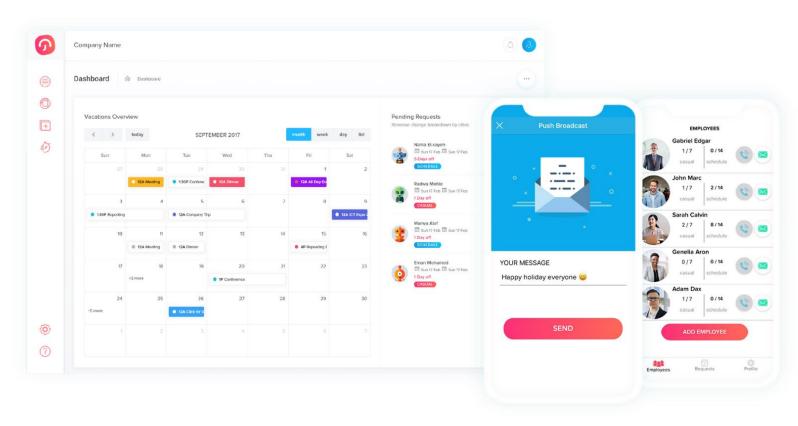


Day Off Modules

Day Off app is available in the following versions:

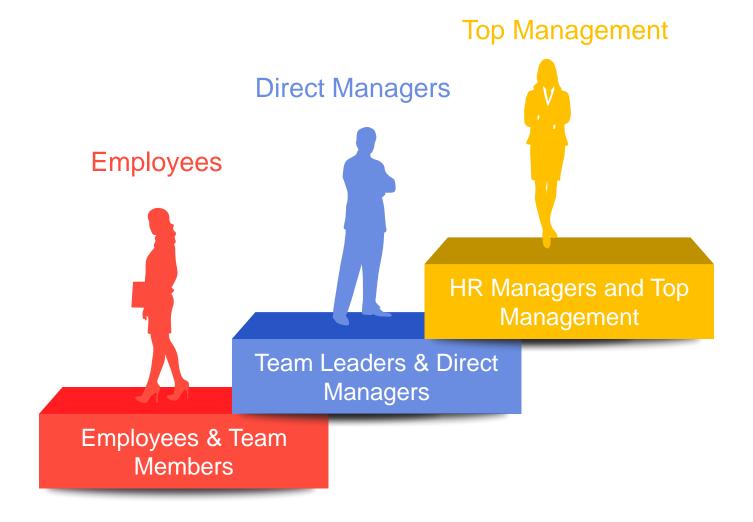
- Mobile App (Android & iOS)
- Web Dashboard

Both the managers and employees interfaces are available in the mobile and web versions of the app.



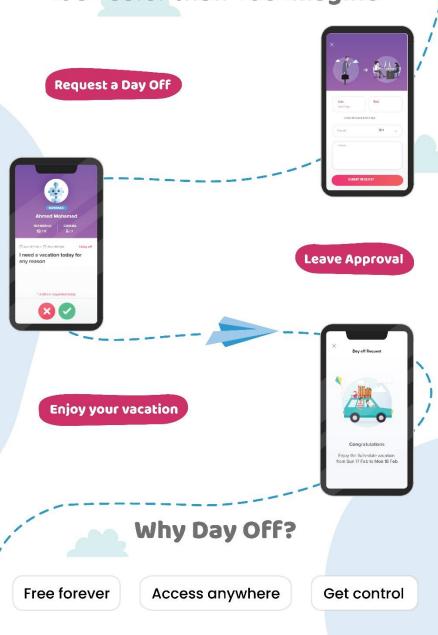


Who Can Use Day Off?





It's Easier than You Imagine



How it Works?



A team member will just need to choose leave type, the start and end dates of the leave and the leave reason, then submit the request



Leave requests will get approved by the direct managers and the HR managers



Team members can now enjoy their vacations after getting notified with the vacation approval

Company Key Features Invite employees and set managers Set company Settings, working days, leave types and balances Manage received leave requests form the employees Extract monthly and annual reports of the team overview and leaves history



Company Features

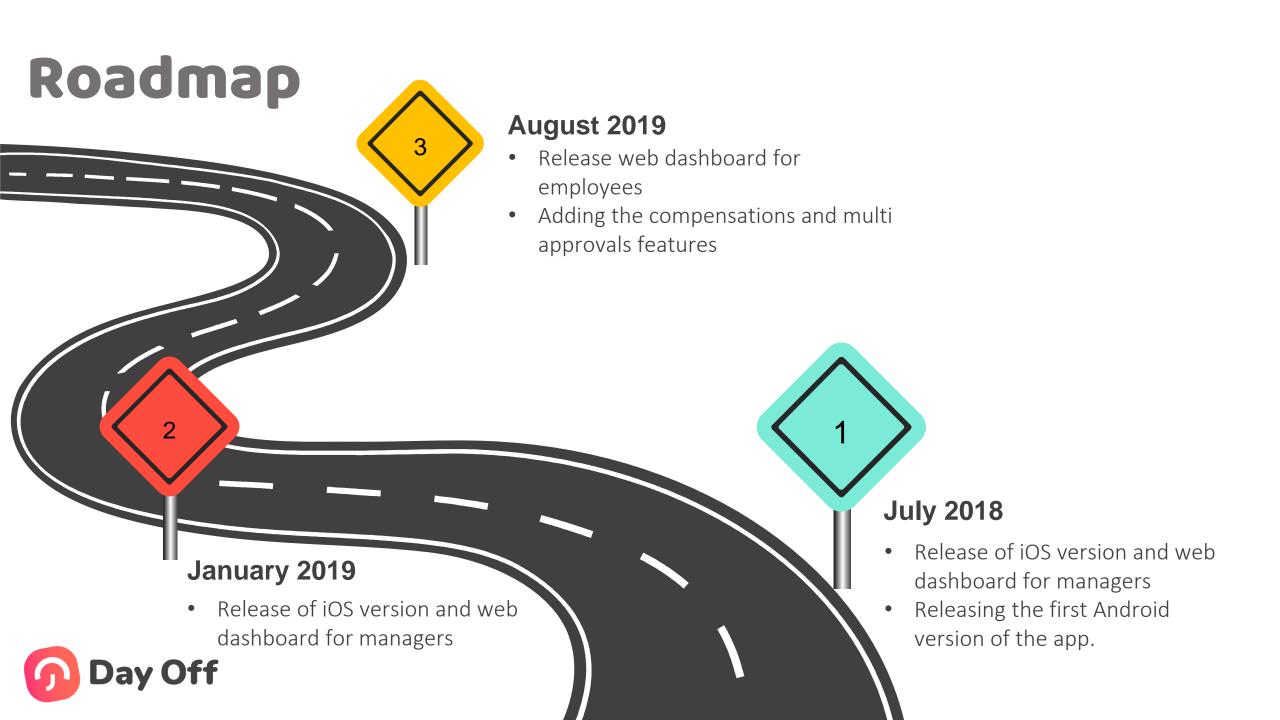
- Create company account
- Invite employees and set direct managers
- Manage company settings and leave types
- Manage employees' leave balances and official holidays
- Receive and manage leave and compensation requests
- Full team overview and insights
- Extract reports and statistics
- Send announcements

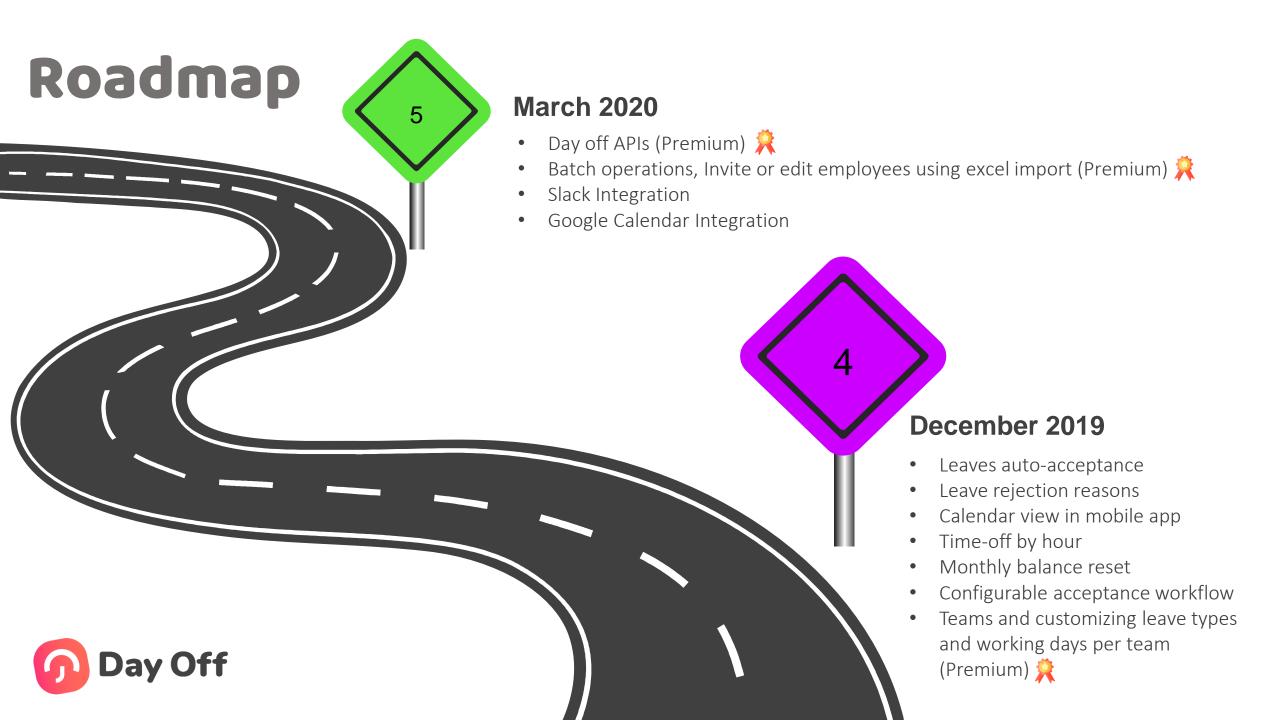


Employees Features

- Accept company invitation to join the team
- Review leaves balance and leave types
- Submit leave and compensation requests according to the company settings
- Review leave requests history
- Review official holidays
- Receive announcements







Thank You For Using Day Off Leave Tracker

