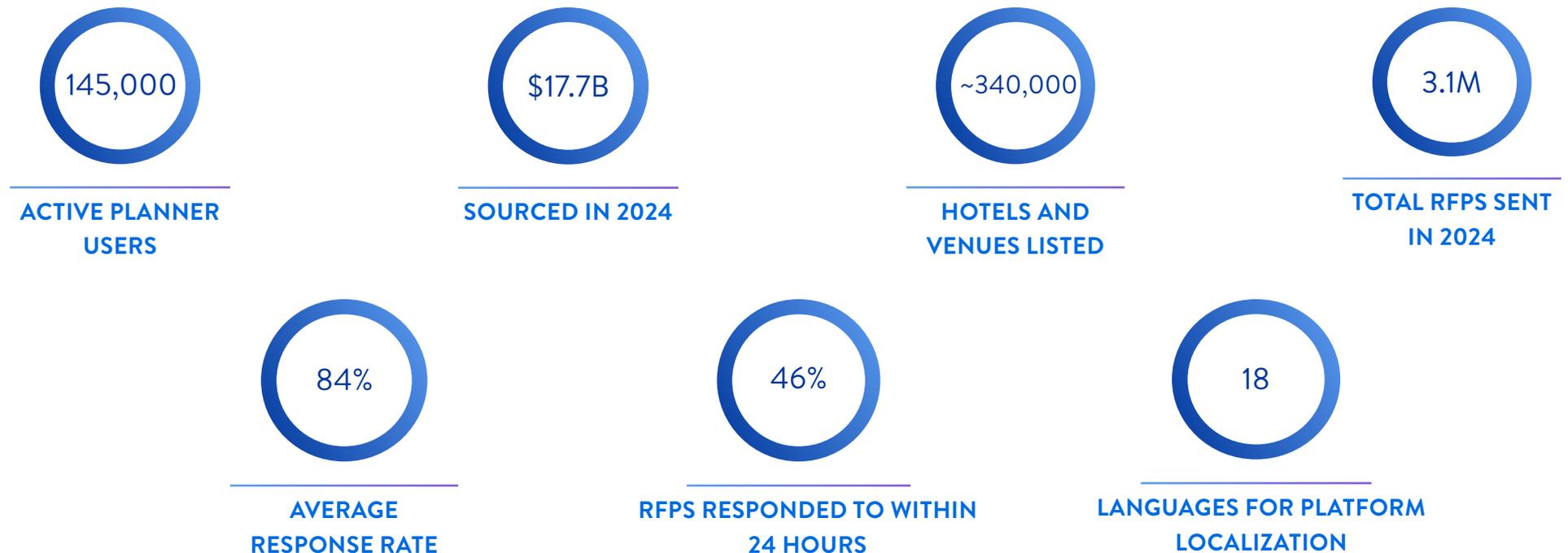


Free Venue Sourcing Technology

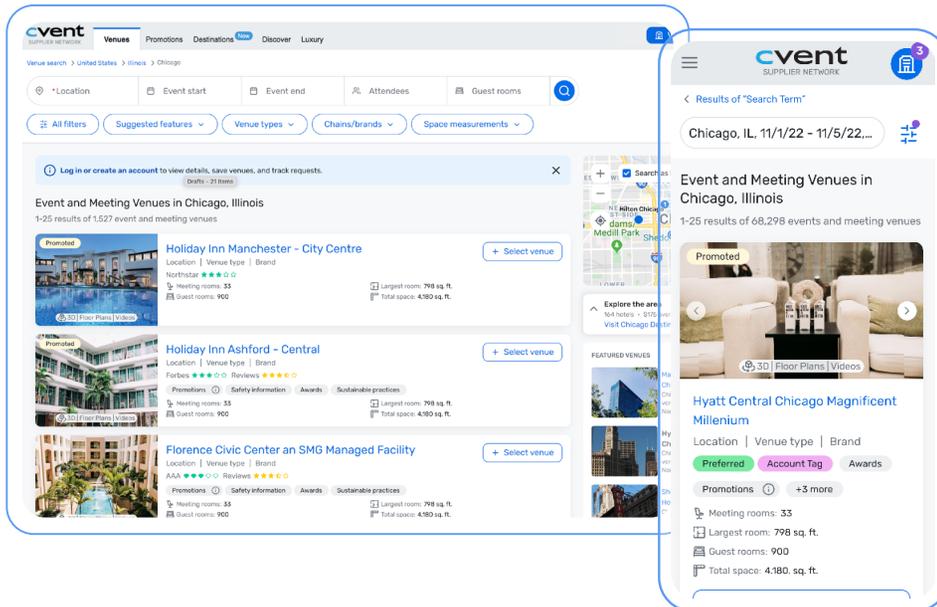
Source your next venue with the Cvent Supplier Network where you can find global hotels that meet your event requirements. Save time by sending one RFP to multiple venues, compare bids easily, evaluate responses quickly, and run reports to track your organization's historical meeting spend in one fully localized sourcing platform. Research destinations to find and compare meeting facilities faster and easier than traditional search methods.

COMPREHENSIVE TECHNOLOGY



WHAT ARE THE BENEFITS OF HAVING MY ACCOUNT?

- Explore detailed venue profiles, including image galleries, virtual tours, meeting space, sleeping room details, floor plans, capacity charts, and local attractions.
- Send detailed RFPs to multiple venues at once to ensure upfront awareness of requirements.
- Compare bids side by side including availability, pricing and questions in easy-to-read customizable reports.
- Improve organizational visibility by overseeing user activity in Cvent, fostering data sharing, and centralizing meeting information.
- Reduce meeting spend with comprehensive real-time reporting and tracking capabilities, allowing analysis of RFP history to stay within budget.



HOW DOES IT WORK?

- 1 Login to app.cvent.com and navigate to the suppliers solution dropdown.
- 2 Fill in your User Profile completely. The data in your profile will carry into your RFP and save you time.
- 3 Create an RFP by filling out your RFP with as many details as possible and customize it.
- 4 Search for venues using filters and features to find a good match and add the venues to your RFP.
- 5 After reviewing your chosen venues, submit your RFP and include any industry contacts.
- 6 Manage your RFP responses by communicating with venues, sending proposals to additional contacts, running reports, and comparing bids to award and decline proposals.
- 7 Award your RFP to your chosen venue(s), track room pickup, contract information, and costs per category.

Need a free account? Create one [here!](#)



INSTANT BOOK

Skip the RFP process and find and book meetings instantly. Cut down on time by securing real-time rates with Instant Book.



ACCESS TO ~340,000 VENUES

Quickly search and filter through one the database of nearly 340,000 venues worldwide to find the venues that meet your basic requirements.



UNLIMITED VENUE SEARCHES

Explore localized, comprehensive venue profiles to see image galleries and virtual tours, meeting space and sleeping room details, floor plans, capacity charts, local attractions, and more.



ACCOUNT LOG IN

Receive a log in to submit your RFPs, search for venues, access reporting and more in the language of your choice.



UNLIMITED RFP USAGE

Create RFPs in a consistent, standard format from your phone or computer to ensure you receive the most complete hotel proposals.



RFP RESPONSE TRACKING AND MANAGEMENT

See where your RFPs are going, share rate history, and view internal notes.



RFP REPORTING

Use comprehensive reporting and tracking to analyze RFP history and stay on budget.



cvent®

Cvent is the global meeting, event, travel, and hospitality technology leader.

Cvent provides easy-to-use, integrated technology solutions to maximize the impact of meetings and events of all sizes. We help organizations plan and market events, execute onsite, engage audiences, and measure and analyze results.

[Learn More](#)

